POSTAL ADDRESS & CONTACT DETAILS:
VISASMART TS LTD
FALCON HOUSE, 19 DEER PARK ROAD
WIMBLEDON, LONDON
SW19 3UX
PHONE: 02045139940
EMAIL: admin@visasmart.co.uk

EGYPT BUSINESS VISA APPLICATION PACK

Please supply this form, fully completed (typed or by hand), with all documents in the checklist below. Failure to provide any of the documents will result in a delay to your application. All forms must be printed and signed.
If you are sending multiple applications at the same time and the return address is the same for all applicants, you only need to provide one request form per party.

1. CHECKLIST OF DOCUMENTS YOU MUST SEND

- ☐ **ORIGINAL PASSPORT** - with a minimum of 6 months validity & 2 blank pages.
- ☐ **APPLICATION FORM -** attached.
- ☐ **2 UK PASSPORT PHOTOS**
- ☐ **LETTER OF INVITATION -** From the company you are visiting in Egypt
- ☐ **LETTER FROM EMPLOYING ORGANISATION** - confirming business travel & details of visit

2. SERVICE OPTIONS

- ☐ **EGYPT 6 MONTH SINGLE ENTRY VISA (£103.00 + service fee £80.00 VAT inclusive)**
- ☐ **EGYPT 6 MONTH MULTIPLE ENTRY VISA (£153.00 + service fee £80.00 VAT inclusive)**

3. RETURN OPTIONS

- ☐ **ROYAL MAIL SPECIAL DELIVERY BY 1PM (£9.50)**
- ☐ **DHL EXPRESS (FROM £45.00)**
- ☐ **OWN PREPAID, ADDRESSED ENVELOPE -** please note that we will not return any passport via 1st class post.
- ☐ **PERSONAL COLLECTION -** we will inform you when the passport is available for collection & book an appointment for you.

4. CONTACT DETAILS & RETURN ADDRESS

APPLICANT NAME _____

NAME OF CONTACT - for your security, we will only correspond with the named party on this form regarding the application

_____

CONTACT PHONE & EMAIL _____

RETURN ADDRESS _____

_____

_____

5. DECLARATION

I CONFIRM ACCEPTANCE OF THE TERMS & CONDITIONS AS WELL AS THE PRIVACY POLICY FOR VISASMART TRAVEL SOLUTIONS LTD. I ACKNOWLEDGE THAT NO GUARANTEE CAN BE PROVIDED AND THAT THE DECISION RESTS WITH THE GOVERNING BODY BEING APPLIED.

SIGNATURE **DATE**

INFORMATION FOR THE EGYPT VISA SERVICE

Processing time in the embassy is usually 1 week. Once the embassy has begun the process, the passport will be unavailable until the process is complete.

The embassy will issue 6 months validity on all visas. Single entry allows up to 60 days stay on entry whilst multiple entry allows up to 90 days stay.

When your documents have been received, we will check that they are correct before contacting you (via the email address provided) to confirm receipt and provide your invoice. If you prefer to send your cheque or postal order with your documents, you can, however, we request that no payment is made before we can check that everything is in order.
Payments can be made by PayPal, Bank Transfer, cheque or postal order. Please note that we do not begin to process your request until your payment has been made. All fees are per person.
When you receive the email to confirm when your documents have been received, it will contain your unique reference number. For all queries during your process, you must quote this reference number or we will not be able to provide information. This is to protect your security. We will only email with additional instruction or to confirm the return details for your passport which will contain your visa inside.
You must check your visa on receipt & advise immediately if there are any queries.
You will only receive email updates if there are any delays.
For our terms and conditions, please see our website, www.visasmart.co.uk. By using our services, you are agreeing to all terms.
Return methods carry their own terms and conditions. It is your own responsibility to view them on the respective service sites before making your selection.

VISA APPLICATION FORM

Visa Office opening times:

Monday -Friday

Applications: 9:30 am - 12:30 pm
Collections: 2.30 pm – 4.00 pm

القنصلية العامة لجمهورية مصر العربية

Consulate General of the
Arab Republic of Egypt
2 Lowndes St., London SW1X 9ET
Tel: 0207 235 9777
www.egyptianconsulate.co.uk
Email: info@egyptianconsulate.co.uk

ألصق صورتان شمسيتان هنا

Affix 2 photos here

(45mm X 35mm)

Family name: اللقب	First name: الاسم الاول	Middle names: اسم الوالد
Date of birth: تاريخ الميلاد	Place of birth: محل الميلاد	Gender: النوع
Occupation: المهنة		Marital status: الحالة الاجتماعية
Present nationality: الجنسية الحالية	Original nationality:	الجنسية الاصلية
Passport number:		رقم جواز السفر و نوعه
Date of Expiry: تاريخ انتهاء الصلاحية	Date of Issue: تاريخ الاصدار	Place of Issue: محل الاصدار
Permanent address:		عنوان الاقامة الدائمة
Day time tel. no:		رقم الهاتف
Duration of stay: مدة الاقامة بمصر	Number of entries: Single entry مرة واحدة / Multiple entries عدة مرات	عدد السفرات
Purpose of visit: Tourism سياحة / Business عمل	الغرض من الزيارة Date of arrival in Egypt:	تاريخ الوصول
Port of entry:		منفذ الدخول لمصر
Address during stay:		العنوان في جمهورية مصر العربية

أسماء الاقارب أو الاصدقاء في جمهورية مصر العربية Names of relatives or friends in Egypt	عنوان الاقارب أو الاصدقاء في جمهورية مصر العربية Addresses of relatives or friends in Egypt

أسماء الابناء المضافين الى نفس جواز السفر Names of children endorsed on same passport	تاريخ و محل ميلاد الابناء المضافين الى نفس جواز السفر Date and place of birth of children endorsed on same passport

تاريخ السفرات السابقة لمصر Date of previous visit(s)	الغرض من السفرات السابقة لمصر Purpose of previous visit(s)	عنوان الاقامة في مصر خلال السفرات السابقة Address in Egypt during previous visit(s)

PASSPORT REQUIREMENT

1. Passport and UK visa must be valid for at least six months prior to travel.

VISA DURATION

2. Single entry visas allow a maximum stay of 60 days. Multiple entry visas allow a maximum stay of 90 days. Visas are valid for six months from the date of issue.

APPLICATIONS SUBMITTED AT CONSULATE – REQUIREMENTS

(***Please allow 2 working days for collection of your passport).***

1. Passport
2. Completed Application form
3. Two recent passport size photographs (colour - against white background). Please print name on back of both photographs.
4. Fee – **cash only** (cheques/postal orders not accepted).

POSTAL APPLICATION REQUIREMENTS

(***Please allow 5 working days for the return of your passport).***

1. Passport
2. Completed Application form
3. Two recent passport size photographs (colour - against white background). Please print name on back of both photographs.
4. Fee – **Postal Order only**. Please refer to the **Fee Table** on our website and submit the correct Postal Order amount, in order not to delay the return of passport.
5. Pre-paid and self-addressed Registered or Recorded Delivery envelope (to enable secure return of your passport).
6. Please make a note of the tracking number on the Registered or Recorded Delivery envelope **going to and from** the Consulate.

Fees and regulations for nationals other than UK/European vary, please refer to the Consulate website or contact the Consulate for further advice.

PREVIOUS CONVICTIONS

Applicants with previous convictions should declare their convictions below or on a separate sheet.

I hereby confirm that the purpose of my visit to Egypt is already identified in the application form and the information given is correct and complete.

Signature: ..... **التوقيع** : Date: ..... **التاريخ**