

POSTAL ADDRESS & CONTACT DETAILS:

VISASMART TS LTD
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WIMBLEDON, LONDON
SW19 3UX
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KENYA BUSINESS E-VISA APPLICATION PACK

Please supply this form, fully completed (typed or by hand), with all documents in the checklist below. Failure to provide any of the documents will result in a delay to your application. All forms can be emailed to evisas@visasmart.co.uk or posted.
If you are sending multiple applications at the same time and the return address is the same for all applicants, you only need to provide one request form per party.

1. CHECKLIST OF DOCUMENTS YOU MUST SEND

QUESTIONNAIRE - attached

PASSPORT ID PAGE COPY - original must have at least 6 months validity for single entry visas or 12 months validity for multiple entry visas with a minimum of 2 blank pages.

PASSPORT PHOTO

RETURN FLIGHT ITINERARY - if your flights do not show entry or exit, please provide detailed itinerary to & from Kenya with your flight itinerary.

LETTER OF INVITATION FROM COMPANY IN KENYA - this must be accompanied with the company registration certificate & the passport ID of the person that has signed the letter. Should the ID not be for a Kenyan national, they will also need to provide a copy of their immigration status in Kenya (visa)

2. SERVICE OPTIONS.

KENYA 3 MONTH SINGLE ENTRY E-VISA (Visa fee £49.50 + Service fee £40.00 VAT inclusive)

KENYA 3-12 MONTH MULTIPLE ENTRY E-VISA (Visa fee £95.00 + Service fee £40.00 VAT inclusive)

EAST AFRICA E-VISA (Visa fee £95.00 + Service fee £40.00 VAT inclusive)

3. RETURN OPTIONS

EMAIL

4. CONTACT DETAILS & RETURN ADDRESS

NAME OF APPLICANT(s)

NAME OF CONTACT - for your security, we will only correspond with the named party on this form regarding the application

CONTACT PHONE & EMAIL

5. DECLARATION

I CONFIRM ACCEPTANCE OF THE TERMS & CONDITIONS AS WELL AS THE PRIVACY POLICY FOR VISASMART TRAVEL SOLUTIONS LTD. I ACKNOWLEDGE THAT NO GUARANTEE CAN BE PROVIDED AND THAT THE DECISION RESTS WITH THE GOVERNING BODY BEING APPLIED.

SIGNATURE

DATE

VISASMART TRAVEL SOLUTIONS LTD
www.visasmart.co.uk

Company registration 12625106

VAT registration 349438564

INFORMATION FOR THE KENYA E-VISA SERVICE

The visa is applied electronically, no stamp or visa label will be placed in your passport. When the approval has been granted, we will email it to you, which you must print & carry with you.

The applicant's passport should have at least six months validity at the time of making application for e-Visas & have 2 blank pages on arrival.

Travellers should have a return ticket or onward journey ticket & may also be requested to show evidence of accommodation during your stay.

Applications can be made no more than 30 days in advance & no less than 5 business days before expected entry into Kenya. The e-visa is usually issued within 3-5 business days but can take longer. We advise that you do not confirm any flight booking until your visa has been issued.

E-Visa fees, once submitted, are non-refundable by Kenyan immigration as they are for the processing of your application regardless of the visa being granted or rejected.

Visas are valid from the date they are issued.

East African visas cover travel into Kenya, Rwanda & Uganda. This visa must be applied to the first country you are entering. The East African visa is valid for 3 months from the date that it is issued with multiple entry.

When your documents have been received, we will check that they are correct before contacting you (via the email address provided) to confirm receipt and provide your invoice. If you prefer to send your cheque or postal order with your documents, you can, however, we request that no payment is made before we can check that everything is in order.

Payments can be made by PayPal, Bank Transfer, cheque or postal order. Please note that we do not begin to process your request until your payment has been made. All fees are per person.

When you receive the email to confirm when your documents have been received, it will contain your unique reference number. For all queries during your process, you must quote this reference number or we will not be able to provide information. This is to protect your security. We will only email with additional instruction or to confirm the return details for your passport which will contain your visa inside. You must check your documents on receipt & advise immediately if there are any queries.

You will only receive email updates if there are any delays.

For our terms and conditions, please see our website, www.visasmart.co.uk. By using our services, you are agreeing to all terms.

KENYA ELECTRONIC VISA QUESTIONNAIRE

VISA VALIDITY REQUESTED SINGLE ENTRY MULTIPLE ENTRY

NAME OF APPLICANT

PREVIOUS/OTHER KNOWN NAME

PHONE NUMBER

EMAIL ADDRESS

HOME ADDRESS

DATE OF ARRIVAL INTO KENYA

DATE OF DEPARTURE FROM KENYA

ARRIVAL BY:

AIR port of entry

LAND port of entry

SEA port of entry

FATHERS NAME

MOTHERS NAME

SPOUSE NAME

LIST OF COUNTRIES VISITED IN LAST 3 MONTHS

HAVE YOU HAD A PREVIOUS VISA FOR KENYA?
(If yes, please supply copies with your documentation)

YES

NO

HAVE YOU EVER BEEN DENIED ENTRY INTO ANY COUNTRY?
If yes, please supply details:

YES

NO

HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OFFENCE?

YES

NO

If yes, please list the Country the offence took place in:

Offence:

Penalty:

THE ANSWERS THAT YOU PROVIDE ABOVE MUST BE TRUE TO THE BEST OF YOUR KNOWLEDGE. WE DO NOT ACCEPT ANY RESPONSIBILITY FOR INCORRECT INFORMATION BEING SUPPLIED.